


Memorandum



Date: September 6, 2011

To: Penelope Townsley, Director
Department of Small Business Development

From: Vivian Forhat-Diaz, Park Construction Contract Specialist 
Park and Recreation Department

Subject: Ruben Dario Park Multipurpose Courts re-asphalt & stripping

We respectfully request that you review the attached recommendation to advertise under MCC 7360 Federal Plan. This project consists of the modular building utilities connection and rework paved surfaces.

The scope of work for the project is for the Overlay 1" of Asphalt (Approximately 24,000 sq.ft.) and Paint Multipurpose Use Stripes onto the four existing Basketball Courts.

As per the Department of Housing and Community Development, projects funded through the Community Development Block Grant (CDBG) are not subject to CSBE/SBD goals.

Thank you in advance for your cooperation.

Attachments: Project Measure Analysis and Recommendations
Exhibit "A" Construction Breakdown
Exhibit "B" General Conditions / Site Work Breakdown

DEPARTMENT INPUT
CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Check applicable Ordinance(s): ☐ 90-143 Responsible Wage and Benefits ☐ 03-237 (formerly 03-1) Community Workforce Program

PROJECT INFORMATION See attachment ☐

Contract/Project/*Work Order No.: 86100-A

*Reference corresponding project number when submitting a work order

Contract/Project Title: Ruben Dario Park Multipurpose Courts Re-asphalt & repaint

Description/Scope of Work: Furnish all labor, equipment and materials required to: Overlay 1" of Asphalt (Approximately 24,000 sq.ft.) and Paint Multipurpose Use Stripes onto the four existing Basketball Courts.

Estimated Cost: 45000 Funding Source: Federal funds

Location of Project (street address or beginning and ending points) i.e. 12345 NE 23rd Ct or Starts at 135 St. ends at 145 St.
Ruben Dario Park, 9825 W. Flagler St. Miami, FL. 33174

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP) See attachment ☐

Engineer/Department or Agency's estimated required workforce for Project ☐ Work Order ☐:

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job
Paving/Tennis Courts		30

Comments: _____

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE) See attachment ☐

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability
No Goal	\$	%	
	\$	%	
	\$	%	

RECOMMENDATION

Set-Aside: Level 1 ☐ Level 2 ☐ Level 3 ☐ Trade Set-Aside ☐ Sub-Contractor Goal ☐ Workforce Goal ☐ No Measure ☒

Basis for Recommendation: CDBG projects are not subject to CSBE/SBD goals

Date submitted to DBD: 09/06/2011

Contact Person: Vivian Forhat-Diaz

Telephone No.: 305-755-5465

PARK AND RECREATION DEPARTMENT
DESIGN, SURVEY AND INSPECTION DIVISION
DBD BREAKDOWN- CONSTRUCTION

Park name:	Ruben Dario Park		09/06/11
Project name:	Ruben Dario Park Courts re-asphalt & repaint		RPQ No.: 86100-A
Exhibit "A"			WKO No.: 86100
ITEM #	TASK DESCRIPTION	TOTALS	%
1	GENERAL REQUIREMENTS	\$750.97	1.8%
2	SITEWORK	\$29,111.56	71.4%
3	CONCRETE	\$0.00	0.0%
4	MASONRY	\$0.00	0.0%
5	METAL	\$0.00	0.0%
6	WOOD AND PLASTIC	\$0.00	0.0%
7	THERMAL AND MOISTURE PROTECTION	\$0.00	0.0%
8	DOORS AND WINDOWS	\$0.00	0.0%
9	FINISHES	\$0.00	0.0%
10	SPECIALTIES	\$0.00	0.0%
11	EQUIPMENT	\$0.00	0.0%
12	FURNISHINGS	\$0.00	0.0%
13	SPECIAL CONSTRUCTION	\$10,936.59	26.8%
14	CONVEYING SYSTEMS (NOT USED)	\$0.00	0.0%
15	PLUMBING, HEATING, A/C	\$0.00	0.0%
16	ELECTRICAL	\$0.00	0.0%
	DIVISION SUBTOTAL	\$40,799.12	100%
	OVERHEAD AND PROFIT (10%)	\$4,079.91	
	BASE ESTIMATE (B.E.)	\$44,879.04	
	(10%) CONTINGENCY ALLOWANCE (.10* B.E.)	\$4,487.90	
	PERMIT ALLOWANCE	\$336.59	
	ART IN PUBLIC PLACES ALLOWANCE (.015*B.E.)	\$740.50	
	TOTAL DEDICATED ALLOWANCE (PERMIT + AIPP)	\$1,077.10	
	TOTAL ESTIMATED CONSTRUCTION COST		\$50,444.04

Ruben Dario Park Courts re-asphalt & repaint		
RPQ No.: 86100-A		
PRELIMINARY BREAKDOWN		
EXHIBIT "B"		
A. Ruben Dario Park - GENERAL CONDITIONS (DIV 1)		
1	Temporary toilet	\$ 85.42 0.21%
2	Dumpster	\$ 100.00 0.25%
3	Project Foreman	\$ 420.00 1.03%
4	Punch List Preparation & Completion	\$ 70.00 0.17%
5	Interim & Final Cleanup	\$ 73.68 0.18%
	Sub-total	\$749.10
	Total + 1/4% IG	\$750.97
B. Ruben Dario Park - SITEWORK (DIV 2)		
1	Surface repair & preparation	\$ 4,113.52 10.11%
2	Asphalt overlay	\$ 24,925.44 61.25%
	Sub-total	\$29,038.96
	Total + 1/4% IG	\$29,111.56
B. Ruben Dario Park - SPECIAL CONST. (DIV 13)		
1	Preparation for color application	\$ 1,372.56 3.37%
2	Color application	\$ 9,536.76 23.43%
	Sub-total	\$10,909.32
	Total + 1/4% IG	\$10,936.19
	Sub-Total	\$40,697.38
	Total + 1/4% IG	\$40,739.12
	Total including IG	\$40,739.12

Duncombe, Kelly (SBD)

From: Forhat-Diaz, Vivian (MDPR)
Sent: Wednesday, September 14, 2011 2:23 PM
To: Duncombe, Kelly (SBD)
Subject: RE: 86100-A

This is a confirmation that the project sent at 3:01pm on 09/07/11 has the correct scope of work
Thanks,

Vivian Forhat-Diaz, EI,CGC, Park Construction Contract Specialist
Capital Program Division
Miami-Dade County Park & Recreation Department
(305) 755-5465 Phone
(305) 755-7840 Fax
www.miamidade.gov/parks
"Delivering Excellence Every Day"

From: Duncombe, Kelly (SBD)
Sent: Wednesday, September 14, 2011 1:30 PM
To: Forhat-Diaz, Vivian (MDPR)
Subject: 86100-A

Hi Vivian,

I received your message regarding the correct project to input into our database. Just to clarify, please confirm that of the two projects sent with the same number at 2:46 and 3:01 p.m., the project sent at 3:01 pm has the correct scope for 86100-A.

Kelly Duncombe
Contract Development Specialist 2
Miami-Dade County Small Business Development
111 N.W. 1 Street, 19TH Floor, Miami, FL 33128
Phone: (305) 375-3136 Fax: (305) 375-3160
kellyd@miamidade.gov

Duncombe, Kelly (SBD)

From: Forhat-Diaz, Vivian (MDPR)
Sent: Wednesday, September 07, 2011 3:01 PM
To: Duncombe, Kelly (SBD)
Cc: De Oliveira, Ultimo (OCI); Quintana, Ileana (SBD)
Subject: Ruben Dario Park Multipurpose Courts Re-asphalt & Stripping; RPQ# 86100-A
Attachments: 20110907144033365.pdf

1. Good afternoon Kelly: the Park Department will be issuing an RPQ for a Federal funded project (CDBG) using MCC 7360 Plan. The RPQ will be for the Overlay 1" of Asphalt (Approximately 24,000 sq.ft.) and Paint Multipurpose Use Stripes onto the four existing Basketball Courts at Ruben Dario Park as per CIIS – RPQ# 86100-A.

Due to time constrain we will like to start the advertisement process and request no measure. Please advise if we can proceed and the date for the RC meeting to be stated on the RPQ.

Thanks,

Vivian Forhat-Diaz, EI, Park Construction Contract Specialist
Miami-Dade County Park & Recreation Department
(305) 755-5465

www.miamidade.gov/parks

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The project will be presented to the review committee for no measure (08/04/10), however due to time constrain we will like to start the advertisement process. Please advise